



5.1.4

The institution has a transparent mechanism, for timely redressal of student grievances including sexual harassment and ragging cases

**Disciplinary Committee Mechanism
for Resolving Grievances**



Greater Noida Institute of Technology (Engg. Institute)

**Plot No. 7, Knowledge Park II, Greater Noida
Uttar Pradesh 201310 India**



Mechanism for Disciplinary Committee (Proctorial Board)

- (a) Proctorial Board (disciplinary committee) will deal with matters regarding discipline complaints of students.
- (b) This Committee will work for the resolution of disputes among students of the college.
- (c) The Committee will make recommendations on actions to be taken on specific complaints.
- (d) Based on recommendations, the Convener may decide the course of action or put an enquiry or suspension depending on the finding of the facts and it's severity.
- (e) The Convener shall call the parents of students, if required.
- (f) Any aggrieved student is required to submit a written complaint to the Proctorial Board.
- (g) The complaint shall include sufficient details of the allegation or act.
- (h) On receipt of the complaint, the Committee shall contact the respondent and collect the information to complete the enquiry.
- (i) Proposed action shall be communicated to the concerned student and shall be given reasonable opportunity for showing cause against the proposed order.

OBJECTIVE OF PROCTORIAL BOARD:

1. To maintain discipline in the campus, college premises, classroom, Hostels.
2. To achieve the goal of creating a safe, and motivating college/ hostels environment by supporting the use of positive attitudes and practices.
3. To take measures for instant suspension and expulsion whenever necessary.
4. To follow strict dress code among students.
5. Monitor the movement of the students in the College/ Hostels and prevent students roaming around in the campus during the College working hours.

